



Cape Cod Tree & Landscape 508-255-2001

39 George Ryder Road, Chatham MA 02633

2023 SERVICE REQUEST FORM

Company Policy Reminder: CCT&L is paperless company. We require a credit card on file for all services. We invoice weekly on Mondays for Routine Maintenance and Lawn Services completed the week prior and then charge the provided card on Tuesdays, giving you a day to review your invoice. For larger landscaping projects and tree work, we invoice upon completion. Invoices are due upon receipt. Services over \$800 require a 50% deposit and a credit card on file before scheduling.

Please check the services below you would like completed or estimates you would like to receive

MAINTENANCE PACKAGES (*See descriptions on page 2)			
<input type="checkbox"/> Platinum Package	<input type="checkbox"/> Gold Package	<input type="checkbox"/> Silver Package	<input type="checkbox"/> Bronze Package

MAINTENANCE:

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> Spring Clean Up | <input type="checkbox"/> Fall Clean Up | <input type="checkbox"/> Mulch beds | <input type="checkbox"/> Slice Seeding |
| <input type="checkbox"/> Trimming Bushes & Shrubs | <input type="checkbox"/> Brush Mowing/Clearing | <input type="checkbox"/> Plantings (flowers, shrubs, etc.) | <input type="checkbox"/> Dethatching lawn |
| <input type="checkbox"/> Gardening/Weeding | <input type="checkbox"/> Brush/Leaf Pile Removal | <input type="checkbox"/> Lawn Core Aeration (fall) | <input type="checkbox"/> Dump Runs |

LAWN MAINTENANCE and/or ROUTINE GROUNDS MAINTENANCE:

- | | | |
|--|---------------------------------|------------------------------------|
| <input type="checkbox"/> Lawn Mowing | <input type="checkbox"/> Weekly | <input type="checkbox"/> Bi-Weekly |
| <input type="checkbox"/> Routine Grounds Maintenance | <input type="checkbox"/> Weekly | <input type="checkbox"/> Bi-Weekly |
| <input type="checkbox"/> Routine Gardening Maintenance | <input type="checkbox"/> Weekly | <input type="checkbox"/> Bi-Weekly |
| <input type="checkbox"/> Seasonal Color (flower boxes, planters, etc.) | | |

LAWNCARE AND FERTILIZATION SERVICES

- Fertilization Package w/Core Aeration, Over-Seeding, & De-thatching
- Fertilization Package w/ Core Aerationand & Over-Seeding
- Fertilization Package w/ Over-Seeding

TREE SERVICE: (*Request for Estimate:)

- Tree Removal
- Pruning /Limb
- Stump Grinding
- New Tree planting/Installation
- Chipper Service for removal of debris
- Tree Trimming - Evergreens, Arborvitae, etc.

LANDSCAPE CONSTRUCTION: (*Request for Estimate:)

- Stone/Shell Driveways (new construction or existing)
- Railroad-tie Wall Installation or Replacement
- Fence Installation or Replacement
- Garden Bed Installation
- New Lawn Installation

FIREWOOD SALES & DELIVERY:

- Cord of Firewood
- 1/2 Cord of Firewood

UPCOMING JOB NOTICATIONS

- Text
- Email

Name:		Email:	
Home Phone:		Cell:	
Billing Address:		Rental Properties Only: To assist us in scheduling services	
		1st Check-In Date:	
Property Address:		End of Rental Season/Last Mow Date:	
Lawn & Maintenance Customers: Credit Card Billing Information			
Automatic Payments for weekly invoicing convenience. To start mowing or maintenance service, please call to set up card on file			
Name on Card		Exp. Date	
Card #		Security Code	

Any Comments: _____

Signature/Print Name: _____

Date: _____



2023 Description of Services:

Full Service Maintenance Packages

Now offering our no worries/no hassle packages! Sign up for inclusive packages for lawn and property maintenance.

- **Platinum Package:** Spring and Fall Clean-Ups, Mulching, Routine Maintenance and Gardening- trimming, weeding and light clean-ups, Seasonal Color for planters and window boxes, weekly lawn-mowing, lawn aeration and dethatching, and snow plowing (if within service area) and a Lawn Fertilization Plan.
- **Gold Package:** Spring and Fall Clean-Ups, Mulching, Routine Maintenance and Basic Gardening- trimming, light clean-ups and weeding, weekly lawn mowing, and plowing (if within plowing service area) and a Fertilization Plan.
- **Silver Package:** Spring or Fall Clean-Up, Mulching, and Weekly or Bi-Weekly Lawn mowing
- **Bronze Package:** Spring or Fall Clean-Up and Weekly or Bi-Weekly Lawn Mowing.

Routine Grounds and/or Gardening Maintenance Services: We offer weekly, bi-weekly or monthly Routine Grounds Maintenance *and* Routine Gardening Maintenance. This is a great option for those with second homes, summer rentals, businesses or those who need assistance with the upkeep of their property. At each **Grounds Maintenance** check we will take care of the general appearance of your property's landscaping. We will lightly trim bushes and weed as needed, and visually inspect the property's grounds for any issues or damage and report any findings to you. During **Gardening Maintenance** the gardening team will maintain flower boxes, planters, beds and business displays with Seasonal Color. Our head gardener offers one on one consultation for new gardening and planting design for your home or business.

Gardening Services: The gardening team will design, plant and maintain flower boxes, planters, beds and business displays. Our head gardener offers one on one consultation for new gardening and planting design for your home or business.

Lawn Service: Weekly or Bi-Weekly Mowing the lawn, string trimming/weed-whacking as needed and blow off hard surfaces (walkways, patios) *Lawn crew will skip mowing if not needed during the slow growing season and check the following week. Double mowings due to overgrown/long grass maybe charged a fee.* We offer mowing plans in Chatham, Orleans, Harwich, Brewster, Eastham, as well as some areas of Dennis.

Tree Services: Tree Removal, Pruning, Stump Grinding, Transplanting or Tree Installation. We are a fully insured company that carries Liability Insurance and Workman's Compensation.

Landscaping: Spring & Fall Leaf Clean-ups (removal and disposal of leaves/debris, as well as cleaning out the gutters). Mulching and Edging, Trimming and Pruning of Hedges and Bushes.

Landscape Installations: We offer many landscape installations services that include: Stone or Shell Driveway Installation, Retaining Walls, Raised Garden or Garden Bed Installation, Fencing, Lawn Installations and Walkways/Patios

Dump Runs: Clean out and disposal of unwanted items from garage, basement, etc.

Brush Pile Removal/Chipper Services: Remove or chip and dispose of brush or leaf piles

Brush Mowing/Land Clearing Services: Commercial grade brush mower to clear brush and overgrowth

Firewood Sales: Cords and half Cords of seasoned spilt hardwood delivered to your property

Lawn Fertilization Plans: Back by popular demand, now offering Lawn Fertilization plans for our customers again. a 6 Step Fertilization and Weed control program, with recommended lawn aeration and over-seeding options.



Cape Cod Tree and Landscape Important 2023 Information

Hello,

Spring is almost upon us! Now is the perfect time to line up your lawn and landscape services for the year! Slowly but surely the sun's rays are growing stronger and our lawns, gardens, and trees are awakening from their long winter's sleep.

We thank you for your business this season. We are including our "2023 Work Request Form", please return the form with requested services for the upcoming season. We appreciate receiving these forms back so that we can schedule your lawn maintenance and/or landscaping services in a timely manner. For rental properties please be sure to include, and update as necessary, your first check-in date so we can schedule services before your tenants arrive.

Want to know when we are coming? Call or email to sign up for our dispatch notification program. This will automatically send an email or text prior to our crew's arrival. You may opt out at any time.

A reminder to our lawn customers, please update your credit card on file before mowing begins this season. As in years past, we will continue to invoice on Mondays for lawn mowing services the week prior and charge the provided card on the next business day, giving you one day to review your invoice and contact us if needed. Please note as of 2023, we are operating on a paperless system, all services new or existing, must have a credit card on file for payment. The ACH payments/Bank-to-Bank Transfer Payment Option is also available.

Lawn Fertilization Services! Back by popular demand! Now offering Lawn Fertilization plans for our customers again. A Six Step Fertilization and Weed control program, with recommended lawn aeration and over-seeding options!

Please remember if you ever have a question or concern to contact our office right away; our customers' satisfaction with our services is our top priority and what keeps us in business. We stand behind our work with a satisfaction guarantee. If you are not happy for any reason, please reach out immediately so we can make it right!

We are all looking forward to the 2023 Season! As a reminder, our Offices and Shop are located at 39 George Ryder Rd. Chatham, MA 02633. Feel free to stop by and say hello this season!

Our office is open 8am-5pm Monday-Friday. Please contact the office to request a time for a consultation or estimate with Chris (CCT&L Owner and Head of Sales) and/or Kirsten (CCT&L Assistant Manager and Head of Gardening and Maintenance).

We thank you for your continued business and for supporting small businesses.

Best Regards,
Chris Smith, Owner

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Email: info@capecodtreeandlandscape.com
Address: 39 George Ryder Road Chatham, MA 02633

Celebrating 15+ years in business!